

	XBRL Excel Utility
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#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Declaration	Declaration
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

# 5. Steps for Filing Shareholding Pattern

- Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML" to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.

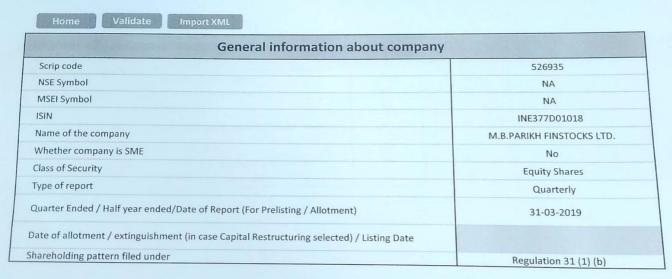


VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

# 6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes







Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No

Table	- Summary State	ement hold	ing of speci	fied securit	ies	A COLUMN			00000								NAME OF TAXABLE		No. of the last	
Note	Data will be aut	omatically	populated f	rom shareh	olding pat	tern sheet	- Data Ent	ry Restricted in	this sheet								-			
									Number of held in e	f Voting Rights each class of						Number of share	res	Number of	otherwise	
Categoi (I)	y Category of shareholder (II)	Nos. Of sharehol ers (III)		paid-up equity	No. Of shares underlyin g Depositor y Receipts (VI)	(VII) =	Sharehold ing as a % of total no. of shares (calculate d as per SCRR, 1957) (VIII) As a % of (A+B+C2)		Class	Total	Total as a % of (A+B+C)	No. Of Shares Underlyin g Outstandi ng convertibl e securities (X)	No. of Shares Underlyin g Outstandi ng Warrants (Xi)	No. Of Shares Underlyin g Outstanding convertible e securities and No. Of Warrants (XI) (a)	Shareholding , as a % assuming full convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(XI) As a % of (A+B+C2)	No.	As a % of total Shares held (b)	No. (a)		Number of equity shares held in demateria lized form (XIV)
(A)	Promoter & Promoter Group	4	2034968			2034968	67.83	20,34,968.00		2034968.00	67.83				67.8	3				2034968
(B)	Public	2816	965032			965032	32.17	965032.00		965032.00	32.17				32.1	7			100	398102
	Non Promoter- Non Public																			
(C1)	Shares underlying DRs																			
(C2)	Shares held by Employee Trusts																			
	Total	2820	3000000			3000000	100	3000000.00		3000000.00	100.00				1	00				2433070



								ber of Voting Ri	abte bald to	and the same	· · ·									
				1					ing (XIV)Rig		securities						f Locked in	Number o		
Sr.	Category & Name of the Shareholders (I)	Nos. Of sharehold ers (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlyin g Depositor y Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Class eg: X	Class	Total	Total as a % of Total Voting rights	Outstanding convertible	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (XI) (a)	Shareholding , as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+8+C2)	No. (a)	As a % of total Shares held (b)	No.	As a % of total Shares held (b)	Number of equity shares held in demateria lized form (XIV)
A	Table II - Statement	showing sl	nareholdine n	attern of the	Dromotes	ned Document														
(1)			orenoming p	accent of the	Promoter	and Promote	r Group													
(a)	Individuals/Hindu undivid Central Government/ Sta	3	2034768			2034768	67.83	2034768.00		2034768	67.83									
(c)	Financial Institutions/ Ba									2034766	07.83				67.83	-		-		2034768
(d)	Any Other (specify)	1	200			200	0.01	200.00										-	-	
(2)	Sub-Total (A)(1) Foreign	4	2034968			2034968		200.00		200 2034968					0.01					200
(4)	roregin .									2034308	67.83				67.83					2034968
(a)	individuals (NonResident Individuals/ Foreign Individuals)																			
(b)	Government			-		-	-													
(c)	Institutions										_									
(d)															A STATE OF THE PARTY OF THE PAR					
	Foreign Portfolio Investor											-				-		-		
(e)	Any Other (specify) Sub-Total (A)(2)																			
(e)	Any Other (specify) Sub-Total (A)(2) hareholding of Promoter and	4	2034968			2034968	67.83	2034968.00		2024969	67.91									
(e) Total S	Any Other (specify) Sub-Total (A)(2) hareholding of Promoter and Details of Shares which re Table III -	4	2034968 med for Promo	ter & Promote	er Group	2034968	3 67.83	2034968.00		2034968	67.83				67.8	13				203496
(e)  Total Si  (1) (a) (b) (c) (d) (e) (f) (g) (h)	Any Other (specify) Sub-Total (A)(2) Anarcholding of Promoter and Details of Shares which re Table III: Table III: Statement showing shareholding pattern of the Public Matter Tunds Metter Tunds Metter Tunds Metter Tunds Metter Tunds Torcing Neutron Capital Innes Torcing Neutron Capital Torcing Neutr	A main unclai	med for Promo				n one percenta								67.8	33				203496
(e)  Total Si  (1) (a) (b) (c) (d) (e) (f) (g)	Any Other (specify) Sub-Total (A)(2) Anarcholding of Promoter and Details of Shares which re Table III - Statement thowing sharecholding pattern of the Public sharecholder institutions Mutual Funds Alternate Investment Fund Foreign Venture Capital Funds Alternate Investment Fund Foreign Venture Capital Funds Tensing Funds Investment Fund Foreign Venture Capital Funds Financial Institutions (Ban Fundament Investment Fundament Fundament Investment Fundament Investment Fundament Investment Inv	A main unclai	med for Promo												67.8	33				203496
(e)  Total Si  (1) (a) (b) (c) (d) (e) (f) (g) (h)	Any Other (specify)  Sub-Total (A)(2)  Anarcholding of Promoter and Details of Shares which re Table III - Statement showing shareholding pattern of the Public  Shareholder institutions Mutual Funds Alternate Investment Funds Alternate Investment Funds Foreign Venture Capital Funds Alternate Investment Fund Foreign Portfolio Investor Financial Institutions Ban Financial Institutions Ban Foreign Funds Investor Financial Institutions Paris Foreign Venture Capital In- Foreign Portfolio Investor Financial Institutions Paris Foreign Funds Institutions Paris Funds Fu	A main unclai	med for Promo												67.8	33				203496
(e) Total S  (1) (a) (b) (c) (d) (e) (f) (g) (h) (i)	Any Other (specify) Sub-Total (A)(2) Anarcholding of Promoter and Details of Shares which re Table III: Table III: Statement showing shareholding pattern of the Public Multiput Tunds Venture Capital Funds Torcing Venture Capital Funds Insurance Companies Funcial Insultations/ Ban Insurance Companies Funds Insurance Companies Sub-Total (B)(1)	A main unclai	med for Promo												67.8	33				203496
(e) Total S:  (1) (a) (b) (c) (d) (e) (f) (g) (h) (i)	Any Other (specify) Sub-Total (A)(2) Aarsholding of Promoter and Details of Shares which re Table III Statement showing shareholding pattern of the Public Public Southern of the Southern of	A main unclai	med for Promo												67.8	3 3				203496



